



Clean Vehicle Dealer and Seller Energy Credits Online Registration

User Guide

This is the first release of **Energy Credits Online**. Future releases will contain enhanced functionality.

Register Your Business

If your dealership runs into difficulty at any point in the registration process, please contact **IRS.Clean.Vehicles.Dealer.Info@IRS.gov** with questions.



This guide is meant for an example of how to register. It is not intended to cover every scenario.

This user guide is meant to help dealerships and sellers of clean vehicles register for an online account and a dealer registration so that time of sale reports can be filed, and advance payments can be made.

The IRS uses ID.me, a technology provider, to provide identity verification and sign-in services.

- If you have an ID.me account, just sign in. Don't create a new ID.me account for your business.
- If you're a new user, have your photo identification ready. Verify your personal identity – not your business information – with ID.me.


Have the following items on hand for registration:

- Business name as listed on Federal tax return.
- Business EIN
- If a licensed dealer, dealer license number
 - If your business has more than one, only one is needed. This is the dealer license number that will be used on all your clean vehicle credit sale reports.
- A file copy of the dealer license with .pdf, .png or .jpg extension
- Bank account and routing number if registering for credit transfer.

Notes to users:

- The first user to register on behalf of an entity will be assigned as a 'Clean Energy Officer' for the entity.
- Once the first user has created an account for the organization, additional users can be added with approval from the Clean Energy Officer. **Publication 5902, Clean Energy Authorization Permission Management User Guide** explains the different roles of each user and will walk you through on how to add additional users.
- The business needs to be in tax compliance for advance payments, if non-compliant you will not be able to complete registration for advance payments. Visit [IRS.gov/payments](https://www.irs.gov/payments) to make a payment.

An official website of the United States government [Here's how you know](#)



Help [↗](#)

Sign In or Create a New Account

IRS now offers a sign-in option with ID.me, which offers access to IRS online services with a secure account that protects your privacy. ID.me is an account created, maintained, and secured by a technology provider. If you don't have an ID.me account, you must create a new account.

Sign in with an existing account

[Sign in with ID.me](#)


OR

Create a new account

[ID.me Create an account](#)

Frequently Asked Questions

- [+ How do I verify my identity?](#)
- [+ What if I can't verify my identity?](#)
- [+ What is ID.me?](#)

 [Privacy Policy](#) | [Accessibility](#)

If you already have an account you can sign in with ID.me.

If you don't have an account, create an account and verify your identity.

For help or resources with ID.me see:

How to register for IRS online self-help tools

Internal Revenue Service and ID.me - ID.me Help Center



You are now returning to
The Internal Revenue Service



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| [Help](#) | [Logout](#)

i Business tax accounts are currently limited to Sole Proprietors.
Based on our records, you may not have access to a business tax account.

Reasons why you may not have access:

- You are not the sole proprietor nor a designated employee of a sole proprietorship
- You are a sole proprietorship, but don't have an Employer Identification Number (EIN)
- You recently registered your business (it could take up to 7 business days for the business to show up in your account)
- Your authorized access expired
- You declined or failed to accept role within 45 days. Contact your sole proprietor for re-designation.
- Sole proprietor removed you as an authorized business user

Think you should have access? Reach out to your sole proprietor.

Clean Energy and Manufacturing Credits
The Inflation Reduction Act (IRA) and the Chips and Science Act (CHIPS Act) offer credits for clean energy and manufacturing investments. Start the authorization process to determine if you may be eligible for credits.

[START AUTHORIZATION](#) +

Individual Online Account
If you file taxes as an individual, don't have an Employer Identification Number (EIN), or don't use an EIN for tax filing purposes, visit your individual online account to view income tax information.

[GO TO INDIVIDUAL ACCOUNT](#) ↗

Related
Learn more about [business tax account](#) ↗

Click on start authorization for clean energy business account authorization and that will take you to the 1st step of the creation of you clean energy business account.

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Create Your Clean Energy Business Account

- 1 Authorization
- 2 Personal Information
- 3 Entity Information
- 4 Attestation & Signature
- 5 Review & Submit
- 6 Confirmation

Authorization

(*) indicates a required field

Before you create your account, we need to confirm that you're an authorized user.

Employer ID Number (EIN)*  

9 digits without spaces or dashes (for example: 123456789)

! 9 digits without spaces or dashes

Only type in your EIN. Please do not copy and paste your EIN, because spaces and hidden characters can cause your EIN to be invalid.

After you complete the creation of the clean energy business account you will receive your 1st Success screen.

The screenshot shows a 'Success' message at the top, followed by a 'Confirmation' section. Below this is a 'Personal Information' section with several input fields. A red dotted line points from the 'Go to my accounts' link to the right-hand callout box.

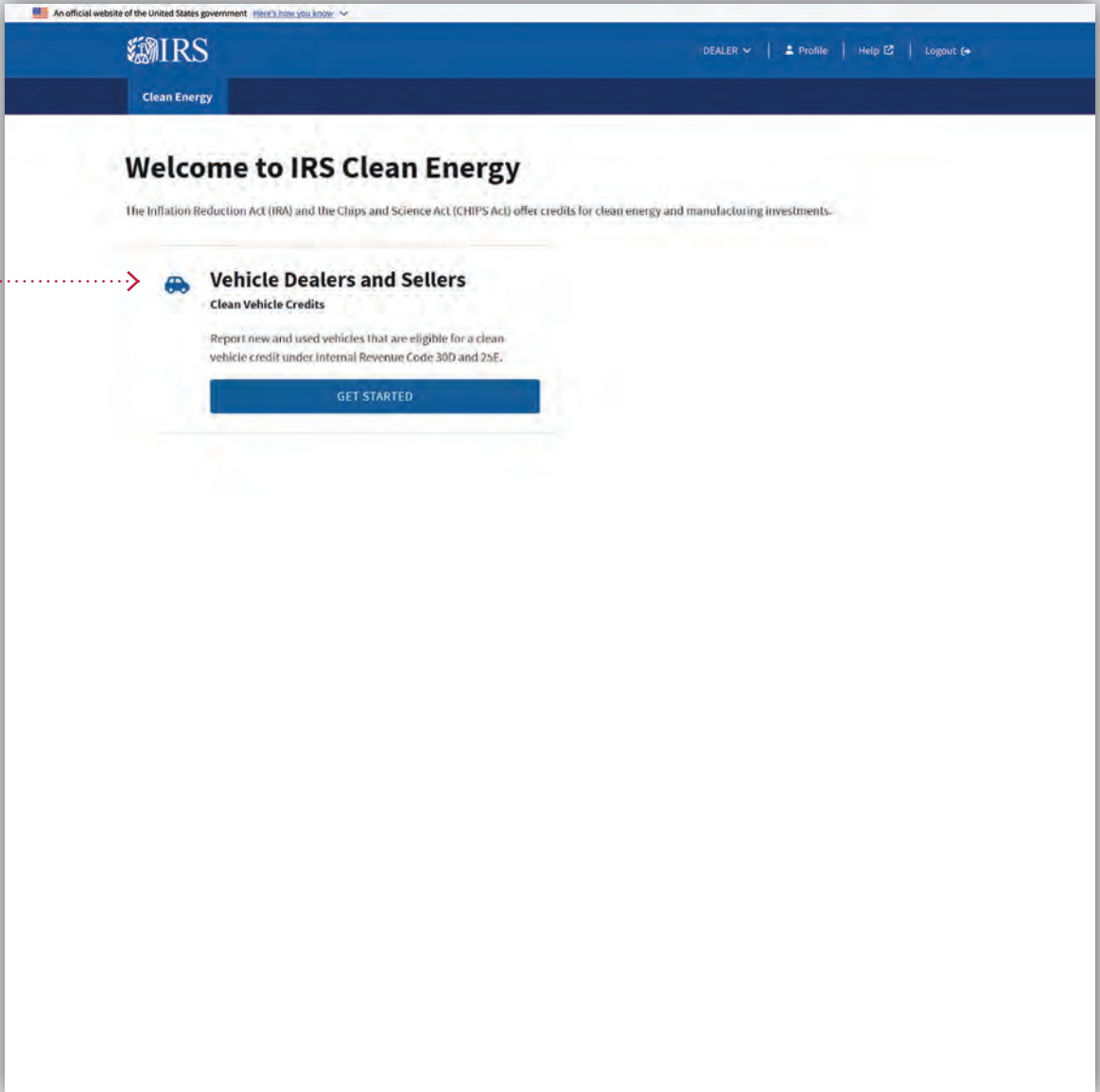
Success
You now have access to Clean Energy for [redacted]
[Go to my accounts](#) <

Confirmation

Personal Information

First Name [redacted]
Last Name [redacted]
Personal Phone Number [redacted]
Type of Address Domestic
Street Address [redacted]
City [redacted]
State/Territory [redacted]

Click on "Go to my accounts" which will take you to the available clean energy accounts for the clean energy business account that you have registered.



At this time, only Vehicle Dealers and Sellers registration is available.

| Dealer/Seller **Landing Page**

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Clean Energy

Clean Energy / Dealers and Sellers

Dealers and Sellers

New for 2024, clean energy tax credits allow buyers to transfer credits to dealers at the time of sale. To be eligible, you must meet time-of-sale reporting requirements and be fully registered for Advance Payments.

Registrations

To report clean vehicle sales to the IRS, please register below:

Time-of-sale Reporting

Register for time-of-sale reporting. It only takes about 15 minutes. Then, at sale, submit a time-of-sale report and get copies for both you and the buyer.

- State-licensed dealers can submit time-of-sale reports for new clean vehicles (IRC 30D) and used clean vehicles (25E)
- Sellers without a state license can submit time-of-sale reports for new clean vehicles (IRC 30D)

Advance Payments (state-licensed dealers only)

Register to receive advanced payments. This allows buyers to transfer their clean vehicle credits to state-licensed dealers at time of purchase.

[Go to Dealer Registration Form](#)

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Click on Go to Dealer Registration Form.

The IRS uses ID.me, a technology provider, to provide identity verification and sign-in services.

- If you have an ID.me account, just sign in. Don't create a new ID.me account for your business.
- If you're a new user, have your photo identification ready. Verify your personal identity – not your business information – with ID.me.
- Continue to follow the on-screen instructions to create your account.

Dealer/Seller
Time of Sale Registration

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IRS

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Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

- 1 Dealer Information
- 2 Attachments & Signature
- 3 Review & Submit
- 4 Confirmation

Dealer Information

Business Details

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-XXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 FASTER HORSE AVE., NEW YORK, NY 10001

Identification and Licensing

(*) Indicates a required field

Phone Number *

10-15 digits without spaces or dashes (for example: 0165551212)

Email Address *

For example: abc123@example.com

Are you a state licensed dealer? *

Yes

No

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The information on the dealer registration form should be the organization's information such as phone number, address, e-mail address.

Enter the required information and click next.

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IRS

DEALER | Profile | Help | Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

1 Dealer Information 2 Account Info & Signature 3 License & State 4 Confirmation

Dealer Information

Business Details

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-XXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 Fatter Horse Ave, New York, NY 10001

Identification and Licensing

(* Indicates a required field)

Phone Number *
10-13 digits with no spaces or dashes (for example) 0160552337

123-456-7890

Email Address *
File events to: file.123@example.com

James.mulberry@example.com

Are you a state licensed dealer? *

Yes No

State/Territory of Licensure *
New York

Sales Dealer License Number *
09G4UA1234

NEXT

Cancel

IRS | [Privacy Policy](#) | [Accessibility](#)

If your dealership has a state license, select the "yes" button and enter the state license number below. This will be important if you later register for advance payments.

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IRS

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

1 Dealer Information 2 Attachments & Signature 3 Review & Submit 4 Confirmation

Attachments & Signature

[*] Indicates a required field

Upload Documents

Document upload is **not required**, but you may upload supporting documents for your dealer registration.

- Maximum number of files: 10
- File types allowed are .pdf, .png, .jpg
- Maximum file size is 30MB per file.

You added Dealer_State_License.pdf

Drag and drop files here, or

[SELECT FILES TO UPLOAD](#)

1 Attached Document

Dealer_State_License.pdf [Remove](#)

2.0 MB

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[BACK](#) [NEXT](#) [Cancel](#)

IRS Privacy Policy [Accessibility](#)

Upload any supporting documents. All files must be in .pdf, .png, or .jpg.

Check the attestation box.

Click the next button.

If you would like to remove a document click on the remove button below. A pop up box will appear asking to remove. Click on the remove button.

The screenshot shows the IRS Dealer Registration Form. At the top, there is a navigation bar with the IRS logo and links for DEALER, PDBA, Help, and Logout. Below this is a breadcrumb trail: Clean Energy > Dealers and Sellers > Dealer Registration Form. The main heading is "Dealer Registration Form".

A white pop-up box is centered on the screen with the title "Remove this document?". The text inside asks, "Are you sure you want to remove Dealer_State_license.pdf?". There are two buttons: "CANCEL" and "REMOVE". A dotted line points from the red callout box to the "REMOVE" button.

The background form is dimmed. It includes sections for "Attachments & Signatures", "Upload Documents" (with a file upload area and a "SELECT FILES TO UPLOAD" button), "1 Attached Document" (showing "Dealer_State_License.pdf" with a "Remove" button), and "Attestation" (with a checked checkbox and "BACK" and "NEXT" buttons).

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IRS

DEALER | Profile | Help | Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

1 Dealer Information 2 Attachments & Signature 3 Review & Submit 4 Confirmation

Attachments & Signature

[*] indicates a required field

Upload Documents

Document upload is **not required**, but you may upload supporting documents for your dealer registration.

- File types allowed are .pdf, .png, .jpg
- Maximum file size is 30MB per file

Drag and drop files here, or

[SELECT FILES TO UPLOAD](#)

• You removed Dealer_State_license.pdf

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[BACK](#) [NEXT](#)

[Cancel](#)

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IRS

DEALER | Profile | Help | Logout

Clean Energy

[Clean Energy](#) / [Dealers or Sellers](#) / Dealer Registration Form

Dealer Registration Form

1 Dealer Information | 2 Attachments & Signatures | 3 Review & Submit | 4 Confirmation

Attachments & Signature

(*) indicates a required field

Upload Documents

Document upload is **not required**, but you may upload supporting documents for your dealer registration:

- Maximum number of files: 10
- File types allowed are .pdf, .png, .jpg
- Maximum file size is 30MB per file

1 Upload failed for Dealer_State_License.xls. You need a file type that is .pdf, .png, or .jpg.

2 You added Dealer_State_License.pdf

Drag and drop files here, or

[SELECT FILES TO UPLOAD](#)

1 Attached Document

Dealer_State_License.pdf [Remove](#)

2.9 MB

Attestation

Attesting to the statement below will act as an e-signature

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[BACK](#) [NEXT](#)

[Cancel](#)

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DEALER | Profile | Help | Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

1 2 3 4

1. Dealer Information 2. Attachments & Signature 3. Review & Submit 4. Confirmation

Review and Submit

Review your dealer details.

Dealer Information

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-XXXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 Foster Horse Ave, New York, NY 10001
Phone Number	123-555-7890
Email Address	James.Mulberry@example.com
Are you a state licensed dealer?	Yes
State/Territory of Licensure	New York
State Dealer License Number	03G4UA1234

Attachments and Signature

Attachments: dealer_state_license.pdf

Attestation: Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

Review information you entered, and if it is correct, click on the register button.

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IRS

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Step 1: Information
 Step 2: Signature
 Step 3: Submit
 4 Confirmation

Success!

You can now submit Time-of-sale reports with the IRS. Next, register to receive Advance Payments when a buyer chooses a transfer.

Confirmation

Continue Registration for Advance Payment Eligibility

To request Advance Payments for IRA Clean Vehicle Credits, continue with registration.

Dealer Information

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-3001234
Authorized Official Name	James Mulberry
Mailing Address	123 Facter Horse Ave, New York, NY 10001
Phone Number	123-555-7890
Email Address	James.Mulberry@exsample.com
Are you a state licensed dealer?	Yes
State/Territory of Licensure	New York
State Dealer License Number	03G4IA1234

Attachments and Signature

Attachments: [dealer_state_license.pdf](#)

Attestation: Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

If registration is successful you will see the "success" box.

If you only want to submit time of sale reports you are finished. Click on return to dealer home.

If you want to make advance payments when a buyer chooses a transfer click on the blue register button.

Dealer/Seller

Advance Payment Registrations

An official website of the United States government [Help/Show Your State](#)

DEALER | Profile | Help | Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Dealer Banking Information

(*) Indicates a required field

You'll need to provide a bank account and routing number to receive advance payments. Also, please ensure that your business is tax compliant.

Account Number *
8-17 digits without spaces or dashes (for example: 00111111111)

Confirm Account Number *
8-17 digits without spaces or dashes (for example: 00111111111)

Routing Number *
9 digits without spaces or dashes (for example: 123456789)

Confirm Routing Number *
9 digits without spaces or dashes (for example: 123456789)

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.*

[REGISTER](#)

[Cancel](#)

IRS | Privacy Policy | Accessibility

Enter your banking information: Account number and Routing number.

Provide a business bank account that your business will continue to maintain. The banking information provided will be locked with the submission of your advance payments registration.

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IRS

DEALER Profile Help Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Dealer Banking Information

(*) Indicates a required field


You'll need to provide a bank account and routing number to receive advance payments.

Also, please ensure that your business is tax compliant. ⓘ

Account Number * ⓘ
8-17 digits without spaces or dashes (for example: 00111111111)

Confirm Account Number *
8-17 digits without spaces or dashes (for example: 00111111111)

Routing Number * ⓘ



Routing Number
9 digits without spaces or dashes (for example: 123456789)

Confirm Routing Number *
9 digits without spaces or dashes (for example: 123456789)

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.*

REGISTER <

Cancel

IRS Privacy Policy Accessibility

Check the attestation box.

Click the register button.

The official website of the United States government

IRS DEALER Home Help Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Dealer Banking Information

(*) Indicates a required field.
You'll need to provide a bank account and routing number.
Also, please ensure that your business is in good standing with the IRS.

Account Number *

Confirm Account Number *

Routing Number *

Confirm Routing Number *

Attestation

Attesting to the statement below will act as an e-signature.

Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[Cancel](#)

Are you sure you want to submit your Dealer banking information?

This information will be checked for error validation.

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IRS

DEALER Profile Help Logout

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

3 Registration complete and pending review

We're verifying your bank information. You should receive your Dealer Registration ID for Advanced Payment within 48 hours.

[Return to Dealer/Seller home](#)

Summary

Dealer Banking Information

Account Number XXXXXXXXXX1234

Routing Number XXXXX1234

Attestation Having checked this box, I declare under penalties of perjury that the information is true, correct and complete to the best of my knowledge and belief.

Dealer Information

Dealer Name Mulberry Vehicle Sales

Employer ID Number (EIN) XX-XXX1234

Authorized Official Name James Mulberry

Mailing Address 123 FASTER HORSE AVE, NEW YORK, NY 10001

Phone Number 123-555-7890

Email Address James.Mulberry@example.com

Are you a state licensed dealer? Yes

State/Territory of Licensure New York

State Dealer License Number 03G4UA1234

Attachments and Signature

Attachments dealer_state_license.pdf

Attestation Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

IRS

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Once reviewed by the IRS, you will receive a success message and your dealer registration ID will be below.

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IRS

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Success!
You have registered to receive Advanced Payments. Find your Dealer Registration ID below. Note this number for your records.

Summary

Review the information below. Edit contact details in the Dealer information table. For other changes, you'll need to resubmit the form. Use the "Resubmit Registration" button at the bottom of the page.

Dealer Registration ID: GRGU12341234

Dealer Banking Information

Account Number	XXXXXXXXXX1234
Routing Number	XXXXX1234
Attestation	Having checked this box, I declare under penalties of perjury that the information is true, correct and complete to the best of my knowledge and belief.

Dealer Information

[Edit Phone and Email](#)

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-XXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 FASTER HORSE AVE, NEW YORK, NY 10001
Phone Number	123-555-7890
Email Address	James.Mulberry@example.com
Are you a state licensed dealer?	Yes
State/Territory of Licensure	New York
State Dealer License Number	03G4UA1234

Attachments and Signature

Attachments	dealer_state_license.pdf
Attestation	Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[RESUBMIT REGISTRATION](#)

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Dealer/Seller
Edit Phone and Email

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IRS

Clean Energy

Clean Energy / Dealers and Sellers / Dealer Registration Form

Dealer Registration Form

Summary

Review the information below. Edit contact details in the Dealer Information table. For other changes, you'll need to resubmit the form. Use the "Resubmit Registration" button at the bottom of the page.

Dealer Information		Edit Phone and Email
Dealer Name	Mulberry Vehicle Sales	
Employer ID Number (EIN)	XX-XXXX1234	
Authorized Official Name	James Mulberry	
Mailing Address	123 Fazer Horse Ave, New York, NY 10001	
Phone Number	123-555-7890	
Email Address	James.Mulberry@example.com	
Are you a state licensed dealer?	No	

Attachments and Signature

Attachments	N/A
Attestation	Under penalties of perjury, I declare that the information contained herein is true, correct and complete to the best of my knowledge and belief.

[RESUBMIT REGISTRATION](#)

IRS

[Privacy Policy](#) | [Accessibility](#)

If for any reason, you need to make edits to your phone or email, you can do so from the dealer registration form by clicking on edit phone and email.



Clean Energy

[Clean Energy](#) / [Dealers and Sellers](#) / Dealer Registration Form

Dealer Registration Form

Edit Phone and Email

(*) Indicates a required field

Phone Number *

10-15 digits without spaces or dashes (for example: 9165551212)

Email Address *

For example: abc123@example.com

SAVE

Cancel





Dealer Registration Form

Edit Phone and Email

Success!

You have saved your phone and email.

[Return to Dealer Registration Summary](#)

Dealer/Seller
Resubmit Registration

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IRS

DEALERSHIP | Profile | Help | Logout

Clean Energy

Clean Energy / Vehicle Dealer or Seller Home / Dealership Registration Form

Dealership Registration Form

Review the information below. Edit contact details in the Dealer Information table. For other changes, you'll need to resubmit the form. Use the "Resubmit Registration" button at the bottom of the page.

Dealer Registration ID: GRGU12341234

Dealer Banking Information

Account Number	XXXXXXXXXX1234
Routing Number	XXXXX1234
Attestation	Having checked this box, I declare under penalties of perjury that the information is true and correct to the best of my knowledge and belief.

Dealer Information

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX-XXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 FASTER HORSE AVE, NEW YORK, NY 10001
Phone Number	123-555-7890
Email Address	James.Mulberry@example.com
Are you a state licensed dealer?	Yes
State/Territory of Licensure	New York
State Dealer License Number	03G4UA1234

Attachments and Signature

Attachments	dealer_state_license.pdf
Attestation	Under penalties of perjury, I declare that the information contained herein is true, correct, and complete to the best of my knowledge and belief.

[RESUBMIT REGISTRATION](#)

IRS

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If you need to resubmit your dealer registration, click on the resubmit registration button.

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DEALERFORM | Profile | Help | Logout

Clean Energy

Clean Energy / Vehicle Dealer or Seller Home / Dealership Registration Form

Dealership Registration Form

Review the information below. Edit or correct details in the Dealer Information table. For other changes, you'll need to resubmit the form. Use the "Resubmit Registration" button at the bottom of the page.

Dealer Registration ID: GRGU12341234

Dealer Banking Information

Account Number
Routing Number
Attestation

Dealer Information

Dealer Name	Mulberry Vehicle Sales
Employer ID Number (EIN)	XX XXX1234
Authorized Official Name	James Mulberry
Mailing Address	123 Fastr Horse Ave, New York, NY 10001
Phone Number	123-555-7890
Email Address	James.Mulberry@example.com
Are you a state licensed dealer?	Yes
State/Territory of Licensure	New York
State Dealer License Number	03G4UA123A

Attachments and Signature

Attachments: dealer_state_license.pdf

Attestation: Under penalties of perjury, I declare that the information contained herein is true, correct, and complete to the best of my knowledge and belief.

RESUBMIT REGISTRATION

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Are you sure you want to resubmit your registration?

WARNING: Once you submit your updated registration, you will lose your current Dealer Registration ID. You will receive a new ID after your updates are approved.

CANCEL CONTINUE

If you are sure, click continue and resubmit your dealer registration.

